



## **Watertown Parks & Recreation Commission Regular Meeting Agenda**

**Date:** Thursday, May 07, 2026  
**Time:** 7:00 PM  
**Location:** Town Hall - Parks & Recreation Conference Room  
61 Echo Lake Road, Watertown, CT 06795

Meeting is In-Person and also available via Zoom. A link will be posted on meeting day.  
Please refer to [www.watertownct.org](http://www.watertownct.org) under *Calendar of Meetings*

- I. Call Meeting to Order:**
- II. Roll Call:**
- III. Public Participation:**
- IV. Approval of Minutes:**
  - A. April 02, 2026-Regular Meeting
- V. Correspondence:**
- VI. Reports:**
  - A. Chairman
  - B. Director
  - C. Sub-Committees
- VII. Old Business:**
  - A. Policies and Procedures
  - B. Discussion on Crestbrook Park Golf Course
  - C. Maintenance List Update
- VIII. New Business:**
  - A. Review and Consideration of Submitted Applications for 2026
  - B. All Park and Recreation Account Balances
- IX. Adjournment**

*Commissioners: Unable to attend? Contact P&R Department at 860-945-5246 by 4:30 PM*



## MINUTES

### WATERTOWN PARKS AND RECREATION COMMISSION REGULAR MEETING MINUTES

DATE: April 2, 2026

TIME: 7:00 PM

LOCATION: Town Hall – Parks and Recreation Conference Room  
61 Echo Lake Road, Watertown, CT 06795

**I. Call Meeting to Order:**

Chairman Bill Donston called the regular meeting to order at 7:07 p.m.

**II. Roll Call:**

Members Present: Bill Donston, Pat Rinaldi, Tadd Johnson, Margaret Germain, Alan Mickel, Joseph McGrail

Absent: Karim Belica  
Herm Desena, Town Council Liaison

Others Present: Michael Ganem, Director of Parks & Recreation

*Bill Donston moved New Business #D up on the agenda.*

**New Business #D:**

Bryce Miller presented his 2026 Eagle Scout Project to the commission. A copy of his presentation on installing a gaga pit is attached to the record. Several locations were presented for consideration. Questions and answers followed. Bryce also took the time to explain some of the rules of the game. Bill Donston explained the process by which donations, including Eagle Scout projects, have been considered by the Town. Both the Parks and Recreation Commission and the Town Council will need to approve a formal request.

The consensus of the commission was that this is best considered for Veterans Park

**III. Public Participation:**

**IV. Approval of Minutes:**

A. March 5, 2026, Regular Meeting

*Motion: Alan Mickel seconded by Tadd Johnson, to approve the minutes of the Regular Meeting of March 5, 2026. Aye: 4 Donston, Johnson, Mickel, McGrail Nay:0 Abstain 2 Rinaldi and Germain Motion passed*

**V. Correspondence:**

- a. Concepts for new Pickleball and Tennis Courts at Crestbrook Park
  - i. The commission discussed the costs of expansion and the current financial challenges. Perhaps the Staver Fund can be leveraged to fund the need to replace the courts. The director will gather updated quotes to replace the 4 courts using the same footprint
- b. Letter from the USDA requesting to place exotic pest detection monitor stations at Veterans Memorial Park
  - i. The commission approved this request
- c. Letters in support of new pickleball and tennis courts
- d. Letter from Lena Colon suggesting a Community Garden
- e. Copy of Staver Fund check received
- f. Monthly report from the department

**VI. Reports:**

- A. Chairman – presented the report from Carrie Godfrey, Recreation Supervisor.
  - a. Crestbrook Park Golf Course is opening for the season on April 3, 2026
  - b. There will be an approved food truck at the WHS graduation party on June 20, 2026
  - c. A movie scene or two was filmed at Echo Lake Park on March 28, 2026. The appropriate permits were granted by the PD and Parks and Recreation
  - d. There is an excessive amount of trash noticeable in the area of Dollar General
  - e. The Town is discussing the need for a new PD and Community center
- B. Director – Provided a brief update about parks, facilities, events, and programs. He further briefed the commission about the project the Exchange Club is doing. The Exchange Club will display American Flags at the Town Hall before and after Flag Day. This is a nice addition to our 250<sup>th</sup> Celebration Plans
- C. Sub-Committees – Golf. The Sub-Committee would like the player's surcharge not to be used for normal expenses. The floor in the pro-shop will be lifted to reduce the slope at the front doors. New carpeting will be installed on the first floor

**VII. Old Business:**

- A. Policies and Procedures – No update

**VIII. New Business:**

- A. Review and Consideration of Submitted Applications for 2026 - Northfield Fire Dept. 8/21/26, 100 golfers

*Pat Rinaldi made a motion to approve the application from the Northfield Fire Department as recommended by the golf subcommittee.*

- B. The Staver account balance was reviewed and accepted  
C. Eagle Scout Project – Bryce Miller  
D. 2026 Fall Festival. The commission received a request from the Fall Festival to obtain approval for a “tasting tent” at this year’s event. A letter from the Fall Festival Committee was read for the record.

E.

*Motion: Pat Rinaldi seconded by Alan Mickle, to approve the request from the Fall Festival Committee to have a tasting tent this year.*

Discussion: This would also be subject to the Town Manager’s approval. Appropriate signage is required, including citing the infraction if a patron leaves the restricted area with open containers. There was a concern shared that this would set a precedent and send a mixed message, as alcohol is not allowed in the park. The plan was well-received, and the tasting tent is a great idea. This will make a nice addition to the Fall Festival.

*The motion passed. 4 yes. 1 abstention. Joe McGrail*

**IX. Adjournment -**

*Motion: Alan Mickel seconded by Bill Donston to adjourn the meeting at 9:35 pm*

*Motion passed unanimously.*

Respectfully submitted,

---

William Donston, Chairman  
Watertown Parks and Recreation Commission

Approved:

---

Susan King, Clerk

**Crestbrook Park- Concept 1**  
**Watertown, Connecticut**  
**Prepared For: Town of Watertown**  
**SLR # 11452.00033**

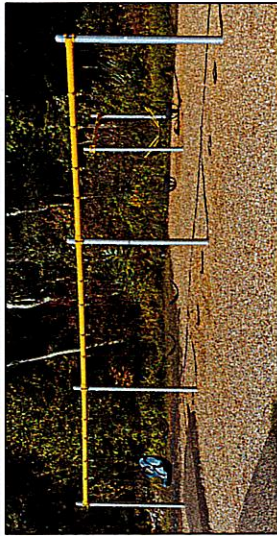
**March 15, 2026**

<b>ORDER OF MAGNITUDE OPINION OF PROBABLE CONSTRUCTION COSTS</b>		
	<b>DESIGN ELEMENT</b>	<b>COST</b>
	<b>SITE PREPARATION</b>	<b>\$ 198,000</b>
1	Gen. Conditions, S&E, mobilization, staking, temp construction fencing, clearing & grubbing)	\$ 186,000
2	Remove Existing Fence & Gates	\$ 7,000
3	Remove Existing Gazebo	\$ 2,500
4	Remove Existing Playground	\$ 2,500
	<b>ATHLETIC COURTS</b>	<b>\$ 1,355,000</b>
5	Tennis Court- Full Size Post Tensioned Concrete	\$ 1,140,000
6	Pickleball Court- Full Size Post Tensioned Concrete	\$ 200,000
7	Nets and Posts	\$ 15,000
	<b>SITE FENCING</b>	<b>\$ 209,000</b>
8	10' HT. Chain Link Fence	\$ 160,000
9	7' HT. Double Swing Gate	\$ 6,000
10	7' HT. Single Swing Gate (4' wide)	\$ 8,000
11	Concrete Curbing	\$ 35,000
	<b>PAVEMENTS</b>	<b>\$ 158,000</b>
12	Concrete Walk	\$ 94,000
13	Bituminous Concrete-Full Depth	\$ 6,000
14	Bituminous Concrete Curb	\$ 3,000
16	Concrete Stairs with Handrails	\$ 30,000
17	Concrete Accessible Ramp with Handrails- 30' Run	\$ 25,000
	<b>SITE IMPROVEMENTS</b>	<b>\$ 116,000</b>
18	Bench	\$ 4,000
19	3 Row Aluminum Bleachers	\$ 11,000
20	Stainless Steel Bollards	\$ 8,000
21	20'x10' Shade Structure	\$ 30,000
22	Concrete Retaining Wall	\$ 15,000
23	Lawn Restoration	\$ 48,000
<b>ST</b>	<b>Sub-Total</b>	<b>\$ 2,036,000</b>
CONT	Contingency on Subtotal	\$ 409,000
<b>T</b>	<b>Total Cost (Subtotal, CONT, To the nearest 1,000)</b>	<b>\$ 2,451,000</b>

**General Notes:**

1. Costs above are based upon best available information from recent projects, and should be considered for planning purposes only.
2. Quantities and items are based on a conceptual plan.
3. Soft costs are not included.

**EXISTING PLAYGROUND EQUIPMENT TO BE RELOCATED**

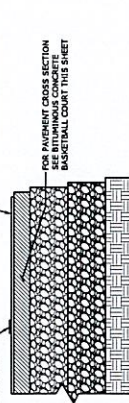


**3 BAY SWING SET AND DUO-SWING**



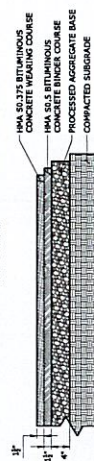
**SPINNER AND SEE-SAW**

7" WIDE WHITE ACRYLIC-LATEX PAINT LINE FOR COURT DETAIL FOR LOCATIONS



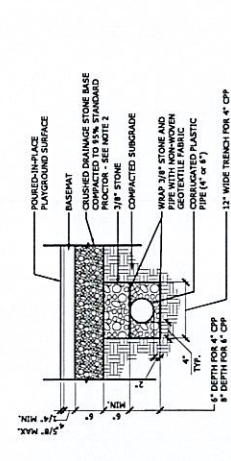
**BASKETBALL COURT- BITUMINOUS CONCRETE**

NOT TO SCALE



**BITUMINOUS CONCRETE BASKETBALL COURT**

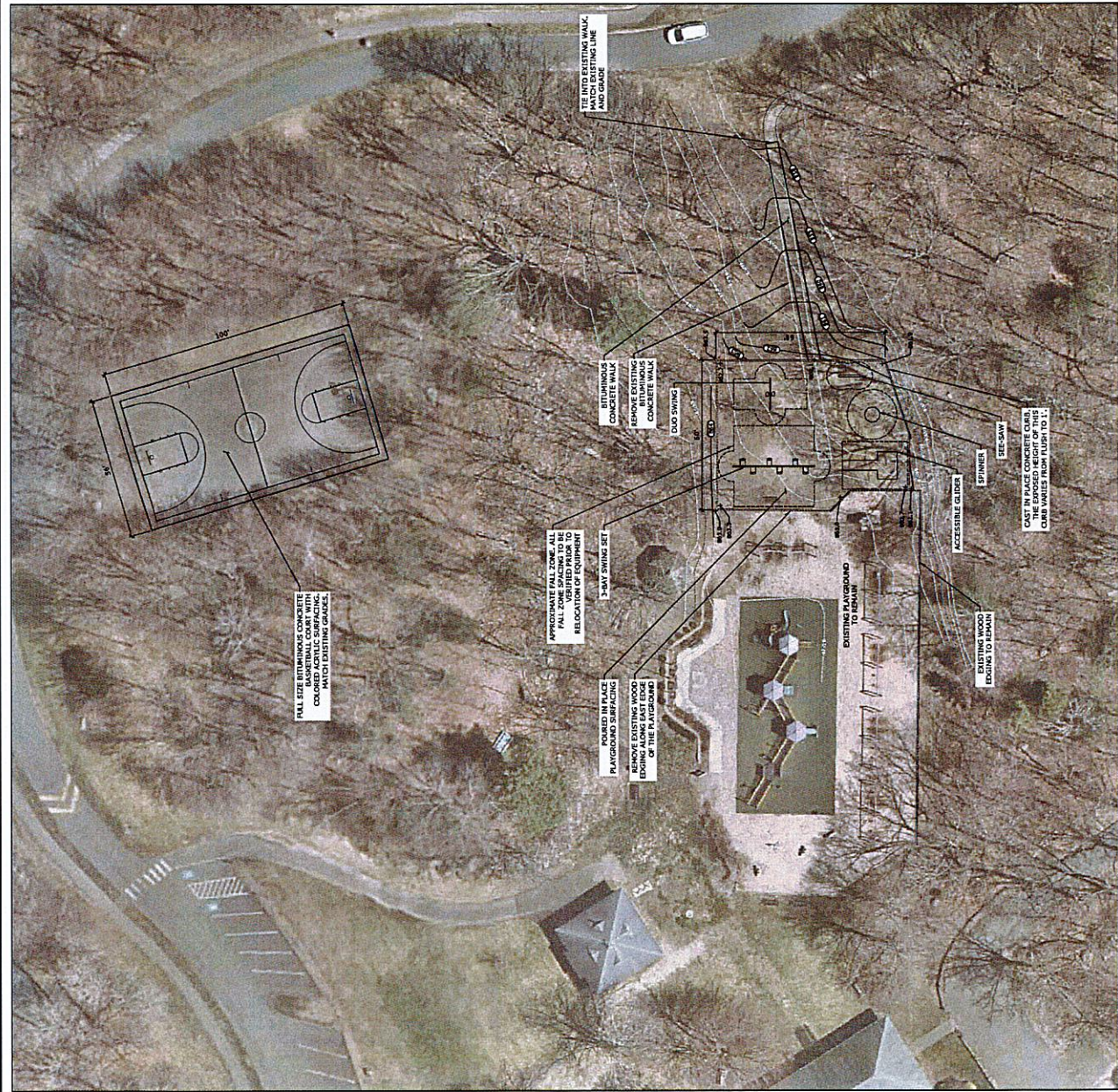
NOT TO SCALE



**REMARKS:**  
 1. FINISH PLAY EQUIPMENT DESIGN AND FINAL DEPTH OF BASEMAT SHALL BE DETERMINED BY THE CONTRACTOR.  
 2. CURBED STONE BASE TO SATISFY STATE REQUIREMENTS AND LOCAL ADOPTED ORDINANCES.  
 3. CONTRACTOR TO VERIFY ALL FINISHED GRADES AND FINISH ELEVATIONS PRIOR TO INSTALLATION. ANY DISCREPANCIES SHALL BE BROUGHT TO THE ATTENTION OF THE PROJECT MANAGER AND ARCHITECT IMMEDIATELY.

**POURED-IN PLACE (P.I.P.) PLAYGROUND SURFACE WITH UNDERDRAIN**

NOT TO SCALE



DATE	BY

**SLR**  
 90 HEALTH PARK  
 FALLS CHURCH, VA  
 919.483.7300  
 WWW.SLRVA.COM

DESCRIPTION	DATE	BY

**SKETCH-CONCEPT 1**  
 VETERANS MEMORIAL PARK  
 PLAYGROUND RELOCATION  
 WESTBROOK PARK  
 WATERLOO, CONNECTICUT

JOB NO. 17-000  
 DATE: MARCH 11, 2020  
 DRAWING NO. 11602-00033  
 SHEET NO. 1 OF 1



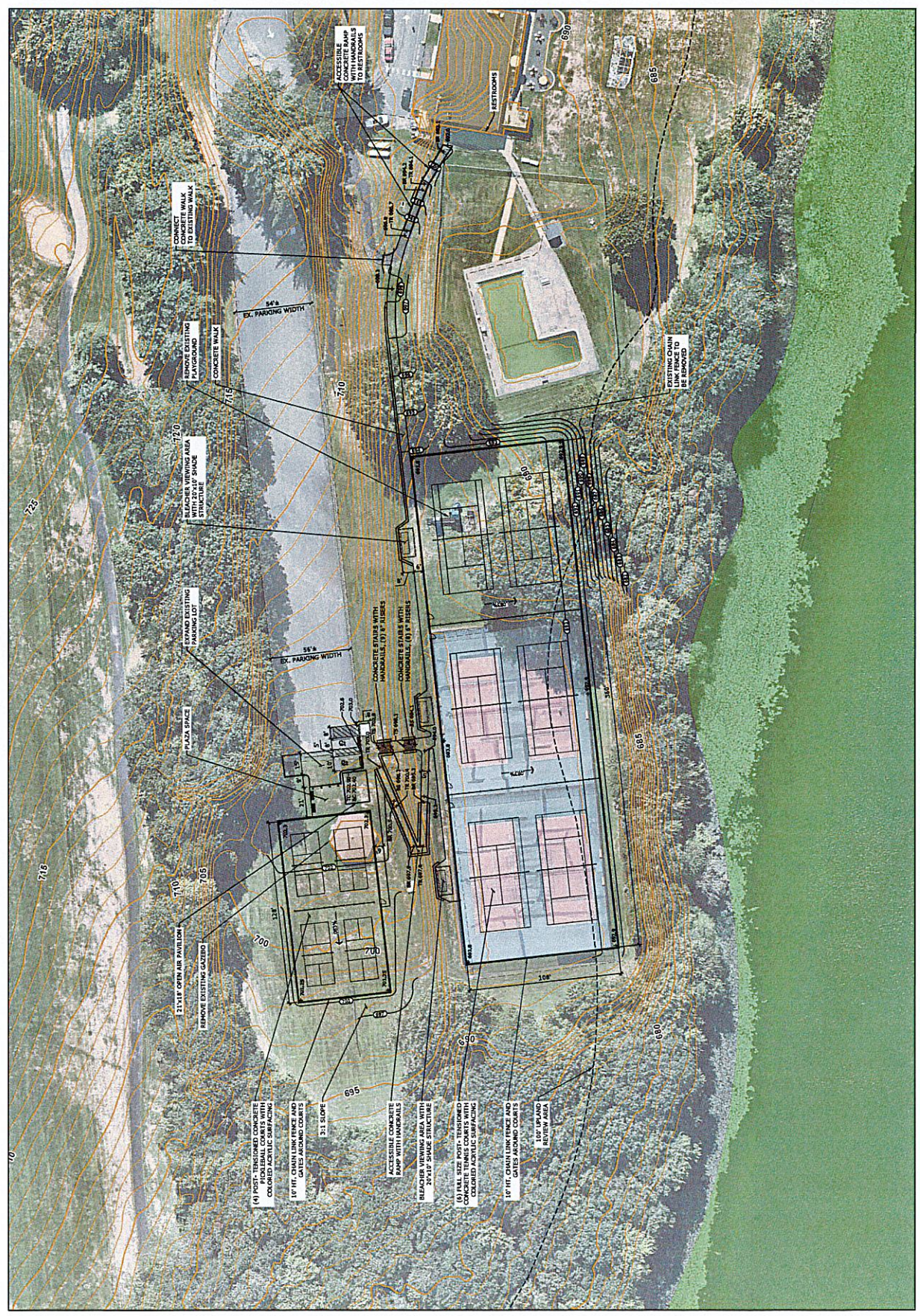
SLR  
SLOAN ROSS LEONARD  
ARCHITECTS LLP  
100 WATER STREET  
SUITE 200  
WATERTOWN, CT 06195  
TEL: 860.946.6300  
WWW.SLRARCHITECTS.COM

NO.	DESCRIPTION	DATE	BY

SKETCH-CONCEPT 1  
TENNIS AND PICKLEBALL COURT IMPROVEMENTS  
WATERTOWN, CONNECTICUT  
CRESTBROOK PARK

DATE	SCALE	PROJECT NO.	DATE
JUN 2024	1"=40'	14182-0001S	MARCH 11, 2028

1 OF 1



Dear Members of the Parks and Recreation Commission,

The Fall Festival Committee is seeking approval to expand the 2026 Watertown Fall Festival by introducing a Tasting Tent as a new feature for this year's event.

The festival will take place at Veterans Memorial Park (570 Nova Scotia Hill Rd., Watertown, CT) from 10:00 AM – 5:00 PM, with the Tasting Tent operating from 12:00 PM – 4:00 PM.

The purpose of the tasting tent is to highlight local breweries, distilleries, and wineries, while also serving as a fundraising initiative to support additional entertainment and future enhancements to the Fall Festival. Vendors will be permitted to sell unopened packaged products on site; however, any purchased items may not be consumed within the festival grounds, and this will be clearly communicated to attendees.

The tasting tent will be located on the basketball court next to the pavilion, which will be fully fenced to maintain a controlled environment. All patrons entering the tent will have their identification scanned to verify they are 21 years of age or older, and will receive a wristband indicating eligibility for alcohol service. This system will allow vendors to easily and efficiently identify eligible participants. Guests will also be provided with festival-branded tasting cups for use within the tent.

To maintain organization and tracking, patrons will purchase drink tickets upon entry into the tent, with pricing clearly posted at the entrance. These tickets will then be redeemed at vendor stations, with each vendor assigned a unique color-coded ticket for tracking and reconciliation purposes.

The Fall Festival Committee has taken several steps in planning this addition, including:

- Reaching out to surrounding towns to review best practices and operational setups for similar tasting tents
- Meeting with the Watertown Fire Chief and Police Department to discuss required procedures, including state liquor permitting, staffing needs for police presence, and EMS coverage
- Consulting with the Fire Marshal regarding safety guidelines and operational requirements
- Contacting the Town Manager's Office to review options for one-day event insurance and the addition of liquor liability coverage

At this time, we are still awaiting responses and guidance from the appropriate departments and agencies. In order to move forward with the State Festival Permit application, we are seeking preliminary approval for a tasting tent at Veterans' Memorial Park on September 26, 2026 from the Parks and Recreation Commission.

The Fall Festival Committee has already begun receiving vendor inquiries for the 2026 event. We have held off on releasing vendor information, as we would like to formally

announce the festival alongside the addition of the Tasting Tent. In order to do so effectively we must first secure participation from tasting tent vendors. We are hopeful that, following discussion and direction from the Parks and Recreation Commission, we will be in a position to begin outreach to vendors and move forward with planning and announcements.

We believe this addition has the potential to significantly enhance the Fall Festival experience while generating additional revenue to support future programming. We respectfully request approval from the Parks and Recreation Commission to allow the controlled service of alcohol within the designated tasting tent area for this one-day event.

If you have any questions or would like additional information, please contact:

Giuliana Guerrera  
Special Events Coordinator  
Watertown Parks and Recreation  
wtnspecialevents@watertownct.org

Thank you for your time and consideration. We appreciate your continued support in helping us grow and improve community events.

Sincerely,

Giuliana Guerrera/ Watertown Fall Festival Committee

# AGENDA

Date: 5-7-24

Number: ✓



## Proposal

[www.rssiteandsports.com](http://www.rssiteandsports.com)

[sales@rssiteandsports.com](mailto:sales@rssiteandsports.com)

[203-687-0150](tel:203-687-0150)

Michael Ganem. [ganem@watertownct.org](mailto:ganem@watertownct.org)

Watertown Park and Rec.

Crestbrook Park 834 Northfield Rd Watertown

*Furnish all materials and labor to perform **4 POST TENSION CONCRETE TENNIS COURT**.*

- **DEMO-** Remove all existing net poles, Net pole footings, fencing, fence footings and dispose of.
- **RECLAIMING-** Reclaim existing asphalt in place
- **GRADING-** Laser Grade existing reclaimed asphalt to create a cross pitch of 1%.
- **NET POSTS-** Furnish and install 4 sets of Douglas premier posts in 3' x 3' x 3' 3500 psi concrete footing. Also included in this procedure is the installation of (4) center anchors, (4) center straps and (4) new tennis nets.
- **POST TENSION CONCRETE SLAB-**
  - A. Form work will be installed around the entire perimeter of the tennis court.
  - B. New net post sleeves to be set in their own concrete footings.
  - C. Two layers of 6 mil poly will be placed over the entire court area.
  - D. Encapsulated Post-tensioning tendons will be laid out according to PTI specifications.
  - E. A 5" thick, 3000 psi concrete slab will be poured monolithically inside the forms using a laser guided screed.

- F. Post-tensioning cables will be stressed according to PTI specifications and procedures.
  - G. The concrete surface will be checked for flatness, according to the ASBA guidelines. Any deviations will be brought to proper tolerances with 5000 psi epoxy concrete.
  - H. After final cable stress, cable ends will be cut off inside the cone holes, grease cap will be inserted and the holes filled with grout.
- **FENCING**-furnish and install black vinyl chain link fencing with top rail and bottom tension wire. Fabric to be 1 ¾ mesh, 6 guage fuse bonded wire.
  - **ETCHING**- etch concrete surface to prepare for coatings after allowing 30 days for concrete to cure.
  - **CONCRETE PRIMER**- Apply one coat of concrete primer. This coat promotes adhesion of acrylic coatings to concrete court surfaces.
  - **APPLICATION OF ACRYLIC RESURFACER**- Apply sand filled resurfacer. This coat will fill voids and blemishes in pavements and re-establish consistent texture prior to installing Color Coatings.
  - **ACRYLIC COLOR COATINGS**- Furnish and install (2) coats of acrylic color coating surface system to court surface using the highest pigmented 100% acrylic color coating system designed specifically for asphalt and concrete surfaces. Colors to be determined.
  - **LINE STRIPING**- Layout and mask all lines per USTA and Pickleball standards. Apply one coat of Line Primer and two coats of textured acrylic white line paint.

PRICES AS INDICATED BELOW

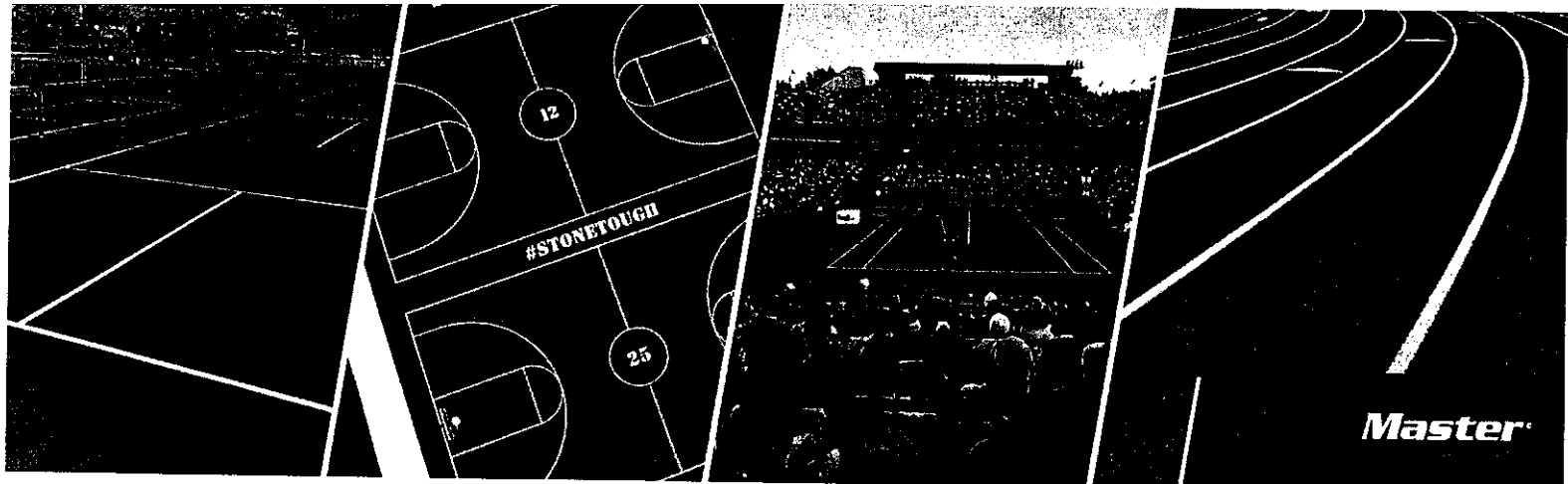
PAYMENT IS EXPECTED UPON TIMELY COMPLETION.

Base Cost :           \$421,000.00

*In the event that payment is not made as specified above , it is agreed that RS Site and Sports LLC will receive interest at the prevailing wage rate unpaid balance, plus all the cost of collection, including a reasonable attorney's fee.*

In the event that payment is not made as specified, RS Site and Sports LLC retains the right to halt works until past due payments are made.

Above prices are submitted for approval within sixty days and after that time may be revised.



**Master**



**SportMaster**  
SPORT SURFACES

**equalis**  
GROUP

**R.S. Site And Sports & SportMaster & Equalis Group**  
*Publicly Procured Contract Vehicle*

R.S. Site And Sports Contract Highlights

- SportMaster is a leading manufacturer of acrylic sport surfaces for tennis, pickleball, basketball, roller hockey, and running tracks.
- Our installers can perform sport surface repairs and surfacing throughout the US.
- There are nearly 100 colors to choose from in our Sport Surfacing Systems, as well as custom logos, windscreen, and other accessories.
- SportMaster is the official surface of USA Pickleball & the United States Professional Tennis Association.
- All 5 ITF (International Tennis Federation) surface paces are available for tennis court surfaces that play slow, medium-slow, medium, medium-fast, or fast.
- With SportMaster representatives nationwide, we can create a free project scope and install all our surfacing systems at the discounted co-op rate.

Who is R.S. Site And Sports?

R.S. Site and Sports specializes in a variety of sports construction and surfacing services. From repair and maintenance to new post tensioned concrete installation, we can help with all of your sport surfacing needs. Popular sport surfaces include; tennis, pickleball, basketball, roller sports and more!

Who is SportMaster?

SportMaster Sport Surfaces is a leading brand of acrylic sport surfacing products, made in the USA. SportMaster is stocked and available through the SealMaster franchise system, with over 115 locations nationwide & 50 plus years in business.

Save Time... we've done the procurement work so you don't have to.

Save Money... your dollar goes further with the collective buying power of Equalis Group.

Stay Legal... our competitive procurement process delivers statutory compliance in every state.

Contract #: COG-2138B

Lead Agency: CCOG

Effective Date: 01.01.2023

Renewable Through: 12.31.2032

Contact: **R.S. Site & Sports**

Name: **Tim Sadick**

Email: **Tim@rssiteandsports.com**

Phone: **(203) 687-0150**

**GET STARTED**

Learn more about how we can help you achieve your procurement goals while Saving Time, Saving Money & Staying Legal. Email [Engage@EqualisGroup.org](mailto:Engage@EqualisGroup.org) or visit [EqualisGroup.org/Map](http://EqualisGroup.org/Map) to connect with your dedicated Member Engagement Resource today.

# Created by Public Sector Organization for Public Sector Organization



## Who is Equalis Group?

Equalis Group is a Member-Driven, Supplier-Centric organization that embodies the power of partnership. Equalis Group operates with the guiding principle that when the objectives of buyers and sellers are aligned, sustainable value is created, transcending that of the typical short-term transactional relationship. With this differentiated approach, Equalis Group is not just a cooperative purchasing organization; we are a family.

We leverage Equalis Group members' combined buying power to command better pricing and favorable contract

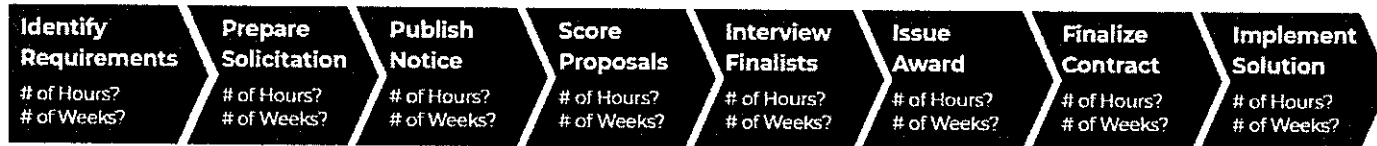
terms from suppliers. We develop and administer a diverse portfolio of cooperative purchasing programs that cover a wide range of products and services and provide our members with a legal and compliant exemption to the bid/request for proposals (RFP) process.

Each program in our rapidly growing portfolio provides our members with contracting compliance and the ability to configure the solution that best meets their individual needs while achieving the lowest Total Cost of Ownership.

## Time Saved through Equalis Group = More Resources for You to Invest

How many hours and over how many weeks or months does your team invest in a typical solicitation process? How many solicitations does your organization publish each year? How much time and effort can your organization save by leveraging Equalis Group's already-procured portfolio of programs? In what ways can you re-invest that saved time and energy to fulfill your organization's purpose?

### Your Solicitation Process Today



### Your Implementation Process with Equalis Group



## Become a Member of Equalis Group

If you are not already a member, you can join Equalis Group in just minutes and immediately access our portfolio of cooperative purchasing programs. Simply visit [www.equalisgroup.org/member-registration](http://www.equalisgroup.org/member-registration) to get started. There are no dues, fees, or obligations.

# AGENDA

*Correspondence*

**Michael Ganem**

Date: 5-7-24

Number:      ✓

**From:** Monica Nolan <mlnolan84@gmail.com>  
**Sent:** Friday, April 17, 2026 9:23 AM  
**To:** Michael Ganem  
**Subject:** Re: Support for Crestbrook Park Tennis and Pickleball Court Improvements  
**Attachments:** Video.mov

Hi Michael. Attached is a video from Crestbrook last Sunday at 2 pm. Place was packed and people waiting to play

Please share with park and rec committee. A new faculty is needed. Sent from my iPhone

On Apr 8, 2026, at 9:10 AM, Michael Ganem <ganem@watertownct.org> wrote:

Hi Monica,  
Good morning. Your letter dated March 16, 2026, was received and submitted to the Parks and Recreation Commission at their April 2, 2026, meeting. Your letter and several others were recorded. Thank you!

I am currently researching the estimated costs of replacing the pickleball and tennis courts. From there, we will need to have a broader discussion about funding.

You can listen to the April 2, 2026, and other meetings of the Parks and Recreation Commission by clicking [Town of Watertown CT - YouTube](#). We've had productive discussions over the past few meetings and generated several concepts.

Please let me know if you have any additional questions or concerns. Thank you,

*Michael Ganem, CPRP*  
Director

Office: 860-945-5246

<image001.png>

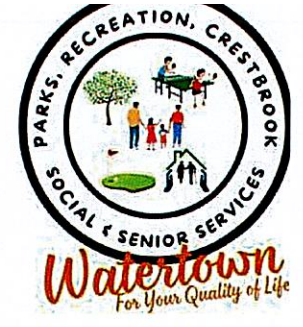
**From:** Monica Nolan <mlnolan84@gmail.com>  
**Sent:** Tuesday, April 7, 2026 9:01 PM  
**To:** Mark Raimo <raimo@watertownct.org>  
**Cc:** Michael Ganem <ganem@watertownct.org>; JonRamsay@Hotmail.com  
**Subject:** Re: Support for Crestbrook Park Tennis and Pickleball Court Improvements

Hi all - Can you please confirm receipt of this email? I have not received any response or even an acknowledgement that the email was received which is a bit frustrating and concerning.



# WATERTOWN, CONNECTICUT

PARKS, RECREATION, SENIOR, & SOCIAL SERVICES  
61 ECHO LAKE ROAD WATERTOWN, CONNECTICUT 06795-2629  
MAIN OFFICE (860) 945- 5246 FAX (860) 945- 4734



## AGENDA

Date: 5-7-24

Number: V

Dear Commissioners,

The attached email is to inform you of the change in location for your regularly scheduled August meeting.

Due to the Early Voting dates, the August meeting will be relocated to the **Planning and Zoning Conference Room**.

## Kaitlyn Sanzone

---

**From:** Diane Stengl  
**Sent:** Thursday, April 9, 2026 12:12 PM  
**To:** Jeanne Vichioli; Kaitlyn Sanzone; Carrie Godfrey  
**Subject:** Early Voting dates for 2026

The following are the days the Registrar's office will be "commandeering" the Park & Rec Conference room for Early Voting:

July 31-August 10 (for August 11 Primary)

October 16-November 2 (for November 3 General Election)

Hope this helps you in scheduling events/classes & sorry for any inconvenience this may cause you.

*Diane M. Stengl*  
Registrar of Voters  
Town of Watertown



# WATERTOWN, CONNECTICUT

## PARKS, RECREATION, SENIOR, & SOCIAL SERVICES

61 ECHO LAKE ROAD WATERTOWN, CONNECTICUT 06795-2629  
MAIN OFFICE (860) 945- 5246 FAX (860) 945- 4734



### April 2026 MONTHLY REPORT

AGENDA  
Date: 5-7-26  
Number: VI B



Myrec 4/01/2026-4/30/2026

### Recreation:

- Spring programming is off to a strong start, with several new classes launching this month, including Women's Self Defense, Ball Till You Fall, Skyhawks Sport Clinics, Movement & Music Dance, Kids Hip Hop, Swim Lessons, Beginner Sewing, Future Gardeners, and the Middle School Running Club. All programs have seen excellent attendance.
- Summer registration opened on April 1st, and to date, we have received over 1,430 registrations, reflecting strong community engagement and interest in our offerings.
- Our annual Easter Bunny event was held on Saturday, April 4th, and was a great success. The event featured make-and-take crafts, creative play, egg painting (families brought their own hard-boiled eggs), and a parade with the Easter Bunny. Attendance was strong, and we received numerous compliments from parents about how enjoyable and well-organized the event was.
- Spring swim lessons are currently underway, with a total of 78 participants across all levels. We've received very positive feedback, particularly highlighting the quality and attentiveness of our instructors.
- During spring vacation, we offered several popular trips and activities, including bowling at Thomaston Lanes, ceramics at Glazy Dayz, and roller skating at RollerMagic.
- On Friday, April 10th, the Watertown Fall Festival Committee met at 10:00 AM. Our Special Events Coordinator has taken on a more active role in supporting the committee, and progress is moving in a positive direction for this year's event.
- On Wednesday, April 22nd, the Parks & Recreation Department organized a Town-Wide Clean-Up. We had a great turnout of volunteers who helped beautify the community, and the weather made for an ideal day.

- On Monday, April 27th, we began interviewing candidates to fill the remaining limited positions for summer camp staffing.
- The Summer 2026 Activities Guide is now available online and for pickup at the Parks & Recreation Office. Promotional flyers have been created for upcoming programs and events. We are looking forward to a busy and exciting season ahead, including swimming lessons, full-day and half-day camps, new bus trips, A Night Out on Main Street Block Parties, the Town-Wide Tag Sale, Canine Carnival, Fall Festival, and the Harvest Cruise Show.



# 2026 Crestbrook Park Golf Course Application

## AGENDA

Tournament Director: Heidorn (Chair) Date: J 5-7-26  
 Address: 38 Woodlawn Ave Number: VIIIA  
 Town: Naugatuck State: CT Zip: 06770  
 Day Phone: 203-707-0705 Evening Phone: 203-707-0705

Organization/Group Name: \_\_\_\_\_  
 Is your organization non-profit? Y  N \_\_\_\_\_  
 Organization Address: \_\_\_\_\_  
 Applicant's Connection with Group: President

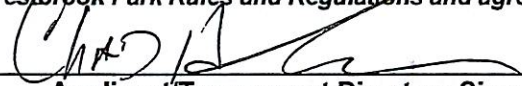
Tournament Category Information:  
 Weekday \_\_\_\_\_ Sunday  Local Non-Profit \_\_\_\_\_ Tax Exempt # \_\_\_\_\_ Include copy  
 Day & Date of Outing: Sunday August 2, 2026 Requested Tee Time: 1pm

Number of Golfers: 100 Exact # needed 7 days prior to event. Special events and/or tournaments which require closing the course to the public (100 golfers and more) MUST be approved by Park and Recreation Commission.

**What's Expected by You:**  
 Security Deposit: \$250 - \$50 Registration Fee (non-refundable). \$200 Security Deposit will be held until course inspection complete. This could be the following day in the event the tournament went into night time and could not be adequately inspected. Any damage will be the responsibility of the Tournament Director. Golf etiquette shall be maintained at all times.  
 Rangers: 2 Rangers for tournament closing the course, 1 Ranger for tournaments 75 to 100 golfers. \$50 per Ranger Non-Refundable.  
 Golf cart damage, police will be notified if issue. No Hard Liquor allowed on course.  
 Initials: CH

Are you requesting a SHOTGUN start: Y  N \_\_\_\_\_  
 Are you requesting Larger 8" Cups: Y \_\_\_\_\_ N   
 Are you planning on using The Sunset Grille for your event: Y \_\_\_\_\_ N   
 Do you need the Pavilion at Crestbrook: Y \_\_\_\_\_ N   
 Optional Unlimited Driving Range- \$5.00 per golfer: Y \_\_\_\_\_ N

As Tournament Director, I assume all responsibility for my guests. I have read, reviewed and received a copy of The Golf Course at Crestbrook Park Rules and Regulations and agree to follow them.

  
 Applicant/Tournament Directors Signature \_\_\_\_\_ Date \_\_\_\_\_

Accepted By: \_\_\_\_\_ Date \_\_\_\_\_  
 Director -Watertown Parks and Recreation

*For Your Quality of Life*

FOR OFFICE USE ONLY:			
Cash: _____	Check# _____	Credit Card Expires: _____	MC VISA AMEX Discover Amount Received: _____
Date: _____	Time: _____	Initials: _____	
Cc: Golf Professional	Verified: Y N	Recorded on Calendar: _____	
The Sunset Grill	Verified: Y N	Comp Rounds: _____	
Park & Recreation Commission:	Y N	Date Confirmation Sent: _____	
Security Deposit: Y N	Amount: _____	Ranger Fee \$50 per Ranger Amount: _____	

Rain Dates: In the event of course due to weather, an alternate date & time can be determined at our earliest convenience.